



FACT SHEET 2022 – 2023



INSTITUTIONAL DETAILS

Name of the Institution	Università degli Studi di Roma "Tor Vergata"
Name of your Faculty	Macroarea di Lettere e Filosofia
Address	Via Columbia 1, 00133, Rome, Italy
Erasmus Code	IROMA02
Institution website	http://www.lettere.uniroma2.it/

CONTACTS

ERASMUS OFFICE

Department of Humanities

<u>Erasmus Office Responsible:</u> Dr. Giuseppina Grimaldi Monday, Wednesday and Friday 9.00 - 12.00 - Wednesday also 14.00 - 16.00	E-mail: erasmus@lettere.uniroma2.it giuseppina.grimaldi@lettere.uniroma2.it Tel. +39 06 72595186 Address: Via Columbia, 1 00133 Roma Erasmus Website: https://lettere-2019.uniroma2.it/ufficio-erasmus-2/
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ERASMUS CENTRAL OFFICE

<u>International Coordinator:</u> Dr. Gianfranco Tarquini Monday, Wednesday and Friday 9.00 - 12.00 - Wednesday also 14.30 - 16.00 <u>Incoming Office:</u>	E-mail: erasmus@uniroma2.it Tel. +39 06 72592225 +39 06 72592555 Address: Via Cracovia SNC, Building D, ground floor, room D002 - 00173 ROMA E-mail: incoming@erasmus.uniroma2.it
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<p>Dr. Chiara Montanari Dr. Alma Orazi</p>	<p>Tel. +39 06 72592509; +39 06 72592062 Address: Via Cracovia SNC, Building D, ground floor - 00173 ROMA</p>	
NOMINATION AND APPLICATION PROCESS		
<p>NOMINATION PROCESS</p>	<p>The Erasmus Office of the University of Rome “Tor Vergata” will proceed to enroll the students only after the official nomination of the Erasmus winners by the partner Universities. DEADLINES: <u>Nominations:</u> 1st semester: 30/05/2022 2nd semester: 30/10/2022</p> <p>(If you received our email, you have already been nominated by your university)</p>	
<p>1st STEP ONLINE PRE-REGISTRATION & APPLICATION FORM</p>	<p><u>On-line registration:</u> The students with an Erasmus scholarship (Tor Vergata doesn’t accept free movers) must register to the following link: http://mobint.uniroma2.it/erasmus/applicationform/</p> <p>DEADLINES: <u>Application form:</u> 1st semester: 04/04/2022- 30/06/2022 2nd semester: 01/10/2022 - 30/11/2022</p>	
ACADEMIC INFORMATION		
ACADEMIC CALENDAR	1st SEMESTER	2nd SEMESTER
	<p><u>Classes begin:</u> 1st week of October 2022 <u>Classes end:</u> 3rd week of December 2022</p>	<p><u>Classes begin:</u> 3rd week of February 2023 <u>Classes end:</u> Last week of May 2023</p>
	<p>EXAMINATION SEASONS <u>Winter session:</u> January 9th 2023 – 2nd week of February 2023</p>	<p>EXAMINATION SEASONS <u>Summer session:</u> 1st week of June 2023 – 3rd week of July 2023 <u>Autumn session:</u> 1st week of September 2023 – Last week of September 2023</p>
	<p>VACATIONS 3rd week of December 2022 – January 6th 2023 (Christmas holidays)</p>	<p>VACATIONS Easter Monday April 25th 2023 May 1st 2023 June 2nd 2023</p>
LANGUAGE SKILLS	<p>Italian B2 skills are required but we do not demand a proper certificate.</p>	



MAIN LANGUAGE OF INSTRUCTION	<p>The 1st (BA) and 2nd (MA) Level Courses are held mainly in Italian. However, some Professors let the Erasmus students take the exam in English.</p> <p>For further information, please contact the Erasmus Office Responsible, Dott.ssa Giuseppina Grimaldi.</p>
ITALIAN LANGUAGE COURSE FOR FOREIGN STUDENTS	<p>Italian language courses are offered before the beginning of the lessons and during the 1st and the 2nd semester.</p> <p>For further information, please contact CLICI school (Centro di Lingua e Cultura Italiana):</p> <p>Website: http://clici.uniroma2.it/ E-mail: info.linguaitaliana@uniroma2.it</p>
COURSES	<p>Incoming students can find the list of the courses here:</p> <p>http://segreteria.lettere.uniroma2.it/home/offerta-formativa/manifesti-degli-studi/</p> <ol style="list-style-type: none">1. Choose your area of interest (Exchange students can attend either the 1st level courses (corsi di Laurea Triennale) or the 2nd level courses (corsi di Laurea Magistrale).2. Select "Insegnamenti" (along with the Academic Year of interest) from the left column "Offerta Formativa".3. Find all the information about the course. Click on the name of the course to see the program and on the name of the Professor to see his/her contacts. <p>You can find all the courses at this link: https://catalogocorsi.uniroma2.it/it/catalogo/</p> <p><u>Another way to find the contact of the Professor you want to reach out:</u> Go to this link: http://directory.uniroma2.it/index.php/chart/cerca and type the name of the Professor in the search area.</p> <p><u>LEARNING AGREEMENT NOTICE:</u> You should choose the courses that you are interested in the most. Keep in mind that you will be able to change your choice after you had the chance to start attending the classes (you will be told a deadline, after your arrival). Moreover, you will be assigned an Academic Tutor (a Professor of "Tor Vergata") who will help you with your Learning Agreement filling in and approval process. You will receive his/her contact in a further e-mail by the Erasmus Coordinator.</p>
LESSONS CALENDAR	<p>You can find it at this link: https://lettere.uniroma2.it/calendario-lezioni/</p>



	<p>N.B. “Orario Lettorato” is the Calendar of the Language Speaking Classes</p> <p>HOW TO READ THE ABBREVIATIONS: <u>Mod. A/B</u>: Means that the course is composed of one module* (a unique cycle of classes held in one semester by a single Professor). <u>Mod. A+B</u>: Means that the course is composed of two modules. The modules are often independent of one another. Each module corresponds to a number of 6 ECTS. For further info write an e-mail to the Professor.</p> <p>*One module: 6 CFU=6 ECTS</p> <p><u>LM</u>: Means that the level of that course is Laurea Magistrale (Master degree). Sometimes you have courses for both levels named the same way (the only difference is “LM” in the end). N.B. You are allowed to attend LM courses even if your level is Bachelor degree, upon the Professor's approval.</p> <p><u>You DON'T need to register or apply to attend the classes. Just show up.</u></p> <p><u>It may happen that different classes are held at the same time. Attendance is not mandatory.</u></p>	
EXAMS CALENDAR	<p>You can find it at this link: https://lettere.uniroma2.it/calendario-lezioni/ You MUST sign up for the exams. You will be allowed to do so <u>from 1 month - until 5 days before</u> the date of the exam.</p>	
TRANSCRIPT OF RECORDS	<p>The Transcript of Records will be delivered to the sending University after the students fill the Confirmation of Departure and give back to the Erasmus Office all the concerned documents.</p>	
GRADING SYSTEM MARK	ITALY	ECTS
	30 e LODE	A
	29,28,27	B
	26,25,24	C
	23,22,21	D
	20,19,18	E
INFORMATION ABOUT THE MACROAREA DI LETTERE E FILOSOFIA		



ABOUT THE MACROAREA DI LETTERE E FILOSOFIA	<p>The Macroarea di Lettere e Filosofia is located in Via Columbia 1, 00133 Roma.</p> <p><u>How you can reach us:</u> 1st step: Take the subway: Line "A" direction Anagnina and get off at Anagnina Station 2nd step: Take the Bus: Line 20 express to all the Schools. Direction: via Cambellotti (Tor Bella Monaca) and get off at Lettere e Filosofia</p> <p>The Macroarea di Lettere e Filosofia is made by two symmetrical buildings called Edificio A and Edificio B.</p> <p>EDIFICIO "A": It's the building where teaching activities take place. Most of the classrooms are located along the corridors of the ground floor. In building A students will find also a reading room, a Language Laboratory and a computer room.</p> <p>The Erasmus Office is located at the -1 floor at Room S05.</p> <p>EDIFICIO "B": it's the building in which you can find the departments, the Professors' offices and the Library.</p> <p>To use the Library, students have to make a valid identification card. (the student have to make it directly at the Library reception) Opening hours : MON-FRI 8.30 - 22.30, SUN 10.00 - 20.00</p>
INFORMATION ABOUT YOUR STAY	
HOUSING	<p>ON-CAMPUS HOUSING</p> <p>UNIVERSITY RESIDENCE "CAMPUS X" https://www.cx-place.com/it/cx-rome.html</p> <p>Address: Via di Passolombardo, 341, 00133 – Roma Info: info.roma@campusx.it</p> <p>OFF-CAMPUS HOUSING</p> <p>Many students live off the campus.</p> <p>We recommend you to take a look to the following websites to find a Room (single or shared):</p> <p><u>IDEALISTA</u> http://www.idealista.it/</p> <p><u>BAKECA</u> http://www.bakeca.it/</p> <p><u>EASY STANZA</u> http://www.easystanza.it/</p> <p><u>TROVIT</u> http://case.trovit.it/</p> <p><u>PORTAPORTESE</u> www.porta-portese.it (click on "Immobiliare")</p>



	<p>Moreover, the University of Rome “Tor Vergata” is member of:</p> <ul style="list-style-type: none">- Housing anywhere https://housinganywhere.com/- Uniplaces https://www.uniplaces.com/university/rome/university-of-rome-tor-vergata
COST OF LIVING	<p>Transports</p> <p>One way ticket (Local Transport) - 1,50€ Monthly Pass (Regular Price) - 35,00€ (For further information visit this link: http://www.atac.roma.it)</p> <p>Taxi Start (Normal Tariff) - 3,50€</p> <p>Housing</p> <p>Single room 350€- 500€ Bed in a shared room 250€ - 350€</p>

EMERGENCY NUMBERS

Police: **113**

Fire Department: **115**

Medical Emergency: **118**