

JOHANNES GUTENBERG-UNIVERSITÄT MAINZ – D 55099 Mainz

ERASMUS for Master Students – Information sheet

What general requirements do I have to fulfill to apply for ERASMUS?

- You must have **finished your second semester of your Master Studies** at the time you want to go abroad
- You must have **sufficient language skills** regarding the language of teaching at the favoured partner university (most universities offer courses in English). In countries like France, Spain and Italy, we also recommend you to have sufficient knowledge of the national language.

When do I have to apply?

- During your Master Studies you have the chance to **go abroad in your 3rd or 4th semester**
- For going abroad with Erasmus you have to **apply during your 1st or 2nd semester**
- You can find the **application deadline** on our homepage (normally end of November)

How do I apply?

The application process consists of two steps:

1. Online registration

- You have to register online on our website erasmus.wiwi.uni-mainz.de (Go to: Outgoings/Bewerbung/Online-Registrierung zur ERASMUS-Bewerbung)

2. Written application

- In addition to the online registration you have to hand in a written application as well
- You must compile application in one PDF document called "Name_First-Name_ApplicationErasmus_2425.pdf" and send it to erasmus-wiwi@uni-mainz.de
- The written application must contain:
 - ✓ motivation letter (maximum 1 page)
 - ✓ CV
 - ✓ a copy of your bachelor degree certificate
 - ✓ a copy of your transcript of records of your current studies (previous grades in the Masterlevel)
 - ✓ letters of reference of past internships etc.
 - ✓ language certificates
 - ✓ a copy of your high school degree certificate
 - ✓ MIEPP-Students are allowed to write their application in English language

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Rechts- und Wirtschaftswissenschaften

ERASMUS Koordination
Wirtschaftswissenschaften

Johannes Gutenberg-Universität Mainz
Jakob-Welder-Weg 4
55128 Mainz
Germany

Tel. +49 6131 39-26522
Fax +49 6131 39-25527

erasmus-wiwi@uni-mainz.de

erasmus.wiwi.uni-mainz.de

If you have any further questions, do not hesitate to contact us!